

Meeting Notice and Tentative Agenda

<b>DATE:</b> January 21, 2022		<b>TIME:</b>
<b>LOCATION:</b> Electronic Meeting		8:00 a.m. – Application Review Committee (Electronic Meeting pursuant to Minn. Stat. 13D.021, subd.1; all Board members will participate electronically due to the COVID-19 pandemic)
<b>Room:</b> Electronic Meeting		9:30 a.m. – Board Meeting (Electronic meeting pursuant to Minn. Stat. 13D.021, subd. 1; all Board members will participate electronically due to the COVID-19 pandemic)
<b>Meeting access information for the public:</b> <ul style="list-style-type: none"><li>- Members of the public wishing to join the 9:30 Board Meeting using <b>video &amp; audio</b> use this link:</li><li>- <a href="https://minnesota.webex.com/minnesota/j.php?MTID=m141829c49976f079d590230bdeed9994">https://minnesota.webex.com/minnesota/j.php?MTID=m141829c49976f079d590230bdeed9994</a></li><li>- Enter Meeting # 2491 772 9594</li><li>- Password: J3pxZADbQ25</li></ul>		
<b>Please turn off your camera and mute your speaker</b> upon entry to the meeting.		
Members of the public wishing to join the 9:30 Board Meeting using <b>audio only</b> dial 1-415-655-0003 or 1-855-282-6330 (toll-free) and enter Meeting # 2491 772 9594. <b>Please mute your line</b> upon entry to the meeting.		
Video & audio may be turned on if participating in <b>PUBLIC COMMENT</b> portion of meeting.		
I.	Call to Order	
II.	Consider & Approve Proposed Agenda	
III.	Introductions/Roll Call	
IV.	Consent Agenda: <ul style="list-style-type: none"><li>A. Approval of Minutes of November 19, 2021 Board meeting</li><li>B. Financial Reports (as of January 1, 2022)</li><li>C. Application and Licensure Reports (November and December 2021)</li></ul>	
V.	Administrative Report <ul style="list-style-type: none"><li>A. MFT National Exam Report (November and December 2021)</li><li>B. HPSP Reports (December 2021)</li><li>C. 2022 Board member appointments (2 LMFT / 1 Public Member) – <a href="#">Application now open</a></li></ul>	
VI.	Variances: <b>(ACTION ITEM)</b> V-2022-1: Seeking extension until September 30, 2022 to complete CE requirements for 2020-2021 reporting period V-2022-2: Seeking Board-Approved Supervisor status prior to meeting rule requirements V-2022-3: Seeking approval to utilize a non-LMFT supervisor for purpose of meeting licensure requirements V-2022-4: Seeking Board approval to take the MFT National Examination for a sixth (6 <sup>th</sup> ) time V-2022-5: Seeking approval to count supervision hours provided by a non-LMFT supervisor	
VII.	English Language Learner fees for additional testing time - UPDATE	
VIII.	<b>2022 MN Legislative Session</b> <ul style="list-style-type: none"><li>- <b>11:00 a.m.</b> NAMI Minnesota 2022 Legislative Platform – Sue Abderholden, MPH, Executive Director</li><li>- Review of legislative proposals impacting Board</li></ul>	
IX.	Rules Committee Report <ul style="list-style-type: none"><li>- Appointment of Jessie Everts (replacing John Seymour)</li><li>- December 7, 2021 Meeting Summary</li></ul>	
X.	COVID-19 Health Emergency - Update on Board Operations <ul style="list-style-type: none"><li>- State of MN – COVID Vaccination/Testing Requirements for Staff &amp; Vendors/Board Members</li><li>- Board Meeting Requirements – Electronic meetings through 3/31/2022</li><li>- Electronic Supervision – 50-hour limitation waived through 12/31/2022</li><li>- LMFT State Examination – To be administered as written exam through 6/30/2022</li></ul>	
XI.	Public Comment ( <b>Please turn on camera and/or unmute your microphone and wait to be recognized by Board Chair</b> )	
XII.	Other Items / Announcements	
XIII.	Executive Session (Closed to the Public) – LMFT State Exam Work Group ( <b>ACTION ITEM</b> ) <ul style="list-style-type: none"><li>- January 13 Meeting Summary</li></ul>	
XIV.	Executive Session (Closed to the Public) – Review and Consideration of Disciplinary or Corrective Action Orders	
XV.	Adjournment	

**Minutes of the Regular Board Meeting  
November 19, 2021**

**MEMBERS PRESENT:**

Katy Graves, Chair  
Jessie Everts, Vice Chair  
Ukasha Dakane, Secretary (joined in progress 10:00 a.m.)  
Herb Grant  
Shonda Craft  
John Seymour  
Andrea Hendel

**STAFF PRESENT:**

Jennifer Mohlenhoff, Executive Director

**GUESTS PRESENT:**

Lisa Xiong, LMFT, MAMFT Membership Committee Chair  
Michael Kinzer, LMFT, MAMFT Professional Practices Committee Chair  
Public attendees participated in the call electronically, so attendees' names are not listed.

**I. CALL TO ORDER**

Chair Katy Graves called the meeting to order at 9:00 a.m., conducted **electronically pursuant to Minn. Stat. 13D.021, subd. 1 due to COVID-19 health pandemic.**

**II. CONSIDER AND APPROVE PROPOSED AGENDA**

The agenda was approved as presented.

**III. INTRODUCTIONS / ROLL CALL**

Introductions were made.

**IV. CONSENT AGENDA**

- A. SEPTEMBER 17, 2021 BOARD MEETING MINUTES**
- B. SEPTEMBER AND OCTOBER FINANCIAL REPORTS (BUDGET/REVENUE/VENDOR PAYMENT)**
- C. SEPTEMBER AND OCTOBER 2021 APPLICATION AND LICENSURE REPORTS (See Attachment A.)**

Andrea Hendel made a motion to approve the Consent Agenda items. Herb Grant seconded the motion. The motion passed (6-0) on a voice vote.

## **V. ADMINSTRATIVE REPORT**

Members reviewed the Executive Director's Administrative report as follows:

- a. MFT National Exam Reports for September and October 2021 were reviewed.
- b. HPSP Reports for September and October 2021 were reviewed.
- c. 2022 Board member appointments (2 LMFT / 1 Public Member) – Jennifer Mohlenhoff noted that three board positions will be appointed by Governor Walz in 2022. Two LMFT members (Grant and Seymour) are not seeking reappointment; public member Graves has applied for reappointment. Applications are now open on the MN Secretary of State website.

## **VI. VARIANCES:**

V-2021-20: Seeking approval to take the MFT National Examination for a 6<sup>th</sup> time. Andrea Hendel made a motion to APPROVE the request. Jessie Everts seconded the motion. Roll call vote: Yes – 7; No - 0. The motion passed.

V-2021-21: Seeking a waiver from postgraduate 500-hour relational therapy requirement. John Seymour made a motion to APPROVE the request. Ukasha Dakane seconded the motion. Following discussion, Seymour withdraws his motion and Dakane withdraws his second. Herb Grant then made a motion to DENY the request. Andrea Hendel seconded the motion. Roll call vote: Yes – 7; No - 0. The motion passed.

V-2021-22: Seeking Board-Approved Supervisor status prior to meeting rule requirements. Shonda made a motion to APPROVE the request, pending documentation of completing a 30-hour supervision course and requiring supervision of supervision. Jessie Everts seconded the motion. Roll call vote: Yes – 5 (Craft; Dakane; Everts; Graves; Seymour); No – 2 (Grant; Hendel). The motion passed.

V-2021-23: Seeking Board-Approved Supervisor status prior to meeting rule requirements. Jessie Everts made a motion to APPROVE the request. pending documentation of competing 30-hour supervision course and requiring supervision of supervision. Herb Grant seconded the motion. Roll call vote: Yes – 6 (Craft; Dakane; Everts; Graves; Hendel; Seymour); No – 1 (Grant). The motion passed.

## **VII. ENGLISH LANGUAGE LEARNER PETITION – LISA XIONG, LMFT (PETITIONER)**

LMFT stakeholders have petitioned the Board for elimination of the additional fees paid by ELL candidates for approved extra testing time when taking the AMFTRB National Examination in MFT. Lisa Xiong spoke to Board Members stressing the burden and unfairness of the additional fee charged to candidates requesting ELL additional testing time. Stakeholders are pursuing legislative action, if necessary, to prohibit such fees. Board members expressed full support in taking action to eliminate the additional fee to ELL candidates and requested the Executive Director research whether the Board may legally pay such fees on behalf of the approved ELL candidate. In addition, Board members discussed with MAMFT representatives whether MAMFT has available professional development resources to assist ELL candidates with these fees now or in the future. Board members also discussed calling upon AMFTRB to eliminate such fees. ED Mohlenhoff will determine whether the Board may legally pay such fees on behalf of the ELL candidates, meet with AMFTRB, and report back to the Board.

## **VIII. PROPOSED 2022 BOARD MEETING CALENDAR (ACTION ATEIM)**

Shonda Craft made a motion to approve the 2022 Board Meeting calendar. Andrea Hendel seconded the motion. Roll call vote: Yes – 7; No - 0. The motion passed.

## **IX. 2021 AMFTRB ANNUAL MEETING REPORT - Dr. Shonda Craft, Delegate, MN Board of MFT**

AMFTRB Delegate Dr. Shonda Craft gave a report on the AMFTRB Annual Meeting which was

held electronically on September 21, 2021. The shortened annual meeting included presentations on COAMFTE standards, telehealth, licensure mobility, diversity, equity and inclusion in behavioral health professionals, and the MFT National Examination annual report. Dr. Craft noted that the next AMFTRB Annual meeting is currently scheduled to be held in-person in Louisville, Kentucky, in September 2022.

#### **X. COVID-19 / Peacetime Emergency – Update on Board Operations**

- **Board Meeting Requirements – (ACTION ITEM)** Andrea Hendel made a motion to extend electronic Board meetings through March 31, 2022. Jessie Everts seconded the motion.  
Roll call vote: Yes – 7; No - 0. The motion passed.
- Prior Board action: Electronic Supervision – 50-hour limitation waived through 12/31/2022
- Prior Board action: LMFT State Examination – To be administered as written exam through 6/30/2022.
- Jennifer Mohlenhoff reported that Board staff person Nancy O'Brien is in the Board office five days a week during regular business hours and Donna Maki is working in the board office three days a week and remotely 2 days a week. The office building remains closed to the public.
- State of MN – COVID-19 Vaccination/Testing Requirements for Staff & Vendors/Board Members – Jennifer Mohlenhoff reported that effective September 8, 2021, vaccination requirements took effect for all MN State employees and vendors (including Board members). Those affected must attest to full Covid-19 vaccination status or engage in regular Covid-19 testing through a State designated testing facility.
- Out-of-State Registered Telehealth Providers - Authorization to provide telehealth absent MN LMFT licensure/applicant status ended May 28, 2021.

#### **XI. PUBLIC COMMENT**

Members of the public were recognized. There were no public comments

#### **XII. OTHER ITEMS/ANNOUNCEMENTS**

No other items or announcements.

#### **XIII. EXECUTIVE SESSION (CLOSED TO THE PUBLIC) - STATE EXAM WORK GROUP**

Members reviewed and discussed a report by the State Exam Work Group, including recommendations to move the exam to online format and altering the timing of the LMFT State examination as part of the MN LMFT licensure process. Herb Grant made a motion to move the LMFT State Examination to an online/electronic format and table further discussion about the exam to the next Board meeting. Shonda Craft seconded the motion.

Roll call: Yes – 7; No – 0. The motion passed.

#### **XIV. EXECUTIVE SESSION (CLOSED TO THE PUBLIC) – REVIEW AND CONSIDERATION OF DISCIPLINARY OR CORRECTIVE ACTION ORDERS**

Herb Grant made a motion to approve an Order for Unconditional License for Achenbach, Paula (LMFT #1005). John Seymour seconded the motion.

Roll call vote: Yes – 7; No – 0. The motion passed.

#### **XV. ADJOURNMENT**

Herb Grant made a motion to adjourn the meeting; Ukasha Dakane seconded the motion. The motion passed (7-0) on a voice vote. Chair Katy Graves adjourned the meeting at 12:20 p.m.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on January 21, 2022.

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Ukasha Dakane, Board Secretary

## **ATTACHMENT A**

### **APPLICATION REVIEW COMMITTEE REPORT:**

The Application Review Committee met on September 17 and October 15, 2021.

- Final Applications for LMFT Licensure: 15
- Initial Applications (Non-COAMFTE or COAMFTE requiring Committee review) approved: 5
- Initial Applications (COAMFTE) approved by Board staff per delegated authority: 12
- Applications approved for LMFT licensure by Reciprocity: 3
- English Language Learner Special Arrangement Request: 0

#### **LMFT Licenses Issued:**

##### **September 15, 2021:**

**Eight (8) applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:**

1. Amstutz, Karie
2. Barker, Elizabeth
3. Beety, Kristin
4. Faiad, Leah
5. Lor, Youa
6. Nelson, Jeffery
7. Thomson, Christine
8. Welch, Patricia

##### **September 24, 2021:**

**Eight (8) applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:**

1. Bowman, Nikki
2. Burningham, Kayla
3. Cotch, Lydia
4. Greseth, Jennifer
5. Jundt, CJ (Crystal)
6. Lee, Adam
7. Melby, Nichole

##### **October 20, 2021:**

**Eight (8) applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:**

1. Hays, Kristina
2. Jobelius, Christina
3. Kolstad, Aaron
4. Lucius, Amanda
5. Paquin, Stephanie
6. Rennee, Beth
7. Sanchez, Evita
8. Thomas, Amanda

##### **October 29, 2021:**

**Eight (8) applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:**

1. Curtis, Lysbeth (Serenity)
2. Foley, Erin
3. Haukedahl, Mindy
4. Helstrom, Jamila
5. Junod, Christine
6. LeMay, Lisa
7. Potter, Christine
8. Tabor, Sarita